*VIA PRIORITY MAIL WITH RETURN RECEIPT*

United States Citizenship and Immigration Services

PO Box 660867

Dallas, TX 75266

**Re: Employment Authorization Application for**

**FULL NAME, A#**

Dear Sir/Madam,

Please find enclosed an I-765 Application for Employment Authorization for **FULL NAME, A#.** Ms. LAST NAME’S I-589 application for asylum was received on XXX. Her merits hearing at the XXX immigration court is scheduled for XXX. She has more than XXX days on her asylum clock.

Please find the following documents enclosed in support of Ms. LAST NAME’S application:

* Form G-28, Notice of Entry of Appearance
* Form I-765, Application for Employment Authorization for, based on (c)(8) status
* Two immigration-style photographs of Ms. LAST NAME
* Copy of Receipt Acknowledging Ms. LAST NAME’S asylum application
* Copy of Ms. LAST NAME’S NATIONALITY passport
* Copy of previously issued employment authorization card (if appropriate)

Thank you for your prompt attention to this matter. If you have any questions, please do not hesitate to contact me at XXXX.

Sincerely,

YOUR NAME